

*Capitol Complex Advisory Council  
Women's Mural Subcommittee  
Conference Call Minutes  
Monday, October 6, 2014, 10 a.m.  
Director's Office Conference Room, Mitchell Building*

**Subcommittee Members:** Senator Lynda Moss – by phone  
Representative Diane Sands – by phone  
Representative Liz Bangerter – by phone  
Liz Gans - absent  
Denise King

**Department of Administration Staff:** Angie Gifford  
Monica Abbott

**Special Guests:** Kim Hurtle  
Jennifer Bottomly-O'looney

1. Approval of the bid for the framing of the two murals and installation.  
The estimate for the framing is \$5962.00 from Gordon McCullough , owner of HWP LLC. This does not include installation to the wall. Diane Sands offered a motion and Denise King seconded approval of framing bid. The motion passed unanimously. A date needs to be chosen for the installation. The murals will be covered until the unveiling.

Kim brought a copy of Distinctly Montana and Hadley is featured. Tom Bauer, photographer of the Missoulian, was the photographer has offered to do photographs of the unveiling. It could result in a Sunday feature.

2. Amend contract for completion of the two mural panels (to be finished no later than December 5 to accommodate installation the week of December 8-12,) allowing for flexibility regarding weather conditions.

Hadley has signed the amended contract.

3. The mural panels will be delivered to the Montana Historical Society for accessioning and photographic documentation. Photographs may be used for public relations and additional educational materials that may be determined.

Deliver to Helena the week of December 8-12. The addendum says the final payment by December 12. Roberta Jones Wallace and Denise King from the historical society will travel to Missoula by the end of November. Angie will schedule the meeting with Hadley.

4. Schedule photography of the mural panels after they arrive at the Montana Historical Society.

Photographic documentation for educational materials of the mural will be needed in advance to develop and print a brochure.

The Historical Society has a process for accessioning.

It was suggested to have the title design on the frame.

5. Determine who, what, where for supplemental materials:

Brochure

Use the Humanities Montana report by editing it down. Images are necessary ahead of time to use in the brochure. Ask Tom Bauer if he will take the photos for the brochure also.

Web page

Denise will include the Women's Mural in the art in capitol on HIS webpage.

6. Schedule the unveiling and dedication: January 7, 2015 from 12:30pm - 1:30pm  
Angie will see about reserving room 303 (Old Supreme Court Chambers) to have a place for people to gather during the ceremony. An agenda with a list of speakers and the order will be created.

Mary Murphy, Carol Judge, Nancy Schweitzer, Lisa Bullock. The former first Ladies will be asked to invite their children and or grandchildren.

During the dedication, the Women's choir will sing a song. After the ribbon cutting will be introductions of everyone speaking and the members of the committee.

List of invitees

The list will developed form the MHS list and the donors list.

Press release

Tom Cook from HIS can send out the release

7. Schedule reception, January 7 from 5-7pm  
Angie mentioned that after the legislature recesses at 4 pm and the rotunda is available. A podium and chairs can be setup but it will take time for the reconfiguration. Lynda suggested a reception at the Montana club. Denise mentioned there is History night on January 8 at the Montana Club for \$35.