

**Capitol Complex Advisory Council
Draft Meeting Minutes
February 19, 2009
7:00 p.m. - 9:00 p.m.**

Members Present: Janet R. Kelly, Chairperson; Department of Administration
Richard Sims, Montana Historical Society
Senator Dave Lewis
Senator Carol Juneau
Chas Van Genderen, Montana Fish, Wildlife & Parks
Sandi Miller, Public Representative

Members Absent: Jim Poor, Montana Arts Council
Representative Elsie Arntzen
Representative Mary Caferro

Staff: Sheryl Olson, Deputy Director, Department of Administration
Shannon Lewis, Department of Administration
Jennifer Bottomly-O'Looney, Montana Historical Society

Call to Order:

Chairperson Janet R. Kelly called the Capitol Complex Advisory Council (CCAC) to order at 7:03 p.m. welcoming members and visitors.

Review and Approval of October 2007 minutes:

There were no changes or additions to the October 2007 minutes. The minutes stand approved as presented.

Orientation for New Members:

Sheryl Olson gave a brief orientation to new members about the CCAC. She highlighted the history of the Council and gave a description of some of the issues the council has worked on in the past.

Discussion and adoption of proposed Operating Procedures:

Sheryl Olson presented the proposed Operating Procedures to the Council. The Operating Procedures provide specific guidelines for the Council and its members to follow. Sandi Miller raised questions about voting by proxy, specifically, if a vote by conference call is considered a proxy vote if the member is unable to physically attend a meeting. A discussion followed. The Council agreed to adopt the Operating Procedures as written, but to have Sheryl Olson check with the Department of Administration's legal counsel about the matter of voting by proxy.

Senator Dave Lewis moved and Senator Carol Juneau seconded a motion to adopt the Operating Procedures as written. The motion to adopt the Operating Procedures passed unanimously.

Election of Chairperson:

Senator Dave Lewis nominated Janet R. Kelly as chairperson. Richard Sims seconded the nomination.

Janet R. Kelly accepted the nomination and the Council unanimously approved Janet R. Kelly as chairperson.

Proposed Plaque Sites:

Jennifer Bottomly-O'Looney presented potential locations in the Capitol for two refinished plaques; one honoring the Centennial Celebration of Women Serving in the Legislature (1895-1995) and one honoring the delegates to the 1972 Constitutional Convention. The group toured the potential locations and viewed actual-size mock-ups of the plaques.

Public Comment:

There were no members of the public at this meeting.

Discussion and Adoption of Plaque Sites:

Sandi Miller moved, and Richard Sims seconded a motion that both plaques be placed outside the Senate chambers door facing the Rotunda, with the plaque honoring Women Serving in the Legislature (1895-1995) on the left side and the Constitutional Convention plaque on the right side. The motion to place the plaques outside the Senate chambers passed unanimously.

Role of the Capitol Complex Advisory Council regarding SB 252: Name new law enforcement academy classroom building after Karl Ohs.

Sheryl Olson presented an overview of SB 252 and a proposed motion for the Council's consideration.

Proposed Motion:

Senate Bill 252 of the 61st Legislature revises the Capitol Complex Master Plan Act to permit the naming of a new building at the Montana Law Enforcement Academy and the placing of two plaques to honor the late Karl Ohs.

Section 2-17-808(6), MCA requires that the Capitol Complex Advisory Council determine the specific location of these plaques. However, as of today, the new law enforcement academy building is still being designed and will shortly be put out to bid.

Therefore, the Council members agree that it would be in the best interest of the State to delegate the responsibility of determining the location of the plaques to the Ohs family, the Department of Justice and the architect of the building. In addition, the Council agrees that the location of the name on the building should rest with the same group.

The Council will, however retain the final authority on the exact wording on the plaques. A meeting of the Council will be held to review and approve the proposed language submitted by the Ohs family.

Discussion and Adoption:

Senator Dave Lewis moved and Sandi Miller seconded a motion to accept Sheryl Olson's proposed motion as read. There was no discussion. The motion to accept the proposed motion as read passed unanimously.

Adjournment:

The Capitol Complex Advisory Council adjourned at 8:04 p.m. The chairperson will determine the date for the next Capitol Complex Advisory Council meeting.