

**Capitol Complex Advisory Council
Meeting Minutes
Wednesday, December 14, 2011
10:00 a.m.-1:00 p.m.
Room 152, Capitol Building**

Members Present: Janet R. Kelly, Chairperson, Department of Administration
Denise King, Montana Historical Society
Senator Lynda Moss
Senator Terry Murphy
Representative Liz Bangerter
Representative Diane Sands
Liz Gans, Montana Arts Council
Chas Van Genderen, Montana Fish, Wildlife, and Parks

Members Absent: Sandi Miller, Public Representative

Staff: Gretchen Bingman, Department of Administration
Monica Abbott, Department of Administration
Angie Gifford, Department of Administration
Jennifer Bottomly-O'looney, Montana Historical Society
Doug Olson, Department of Administration

Public: Doug Olson, Department of Administration
John Adams, Great Falls Tribune
Chere Juisto MT Preservation Alliance

Call to Order and Introductions

Chairperson Janet R. Kelly called the Capitol Complex Advisory Council (CCAC) to order at 10:00 a.m. welcoming members and visitors. Chairperson Kelly noted that Gretchen Bingman is moving to a new job and Angie Gifford will assume Gretchen's responsibilities for the council.

Operating Procedures

Chairperson Kelly gave a review of the [Operating Procedures](#).

Approval of the November 17, 2010 Meeting Minutes

The minutes of the November 17, 2010 meeting were approved as corrected. Gretchen reported a correction on page one under "Senator Wanzenried's Proposal to the Council" of the word "*he' Council*" should read as "*the' Council*".

Overview of Role of Capitol Complex Advisory Council

Gretchen Bingman gave an overview of the council. DOA was looking for a method for placing art on the grounds and in the capitol. The capitol complex includes 10 miles of the capitol building. The legislature approves the placement of items within the complex. Discussion of the mural led to questions regarding the wording in the [Art and Memorial Plan](#). A question arose whether it will have to go back to legislature for final approval. Chairperson Kelly will have legal counsel review the plan for clarification.

The main responsibilities of the CCAC are to adopt Art or Memorials. Statute states 10 years have to lapse before Art or Memorials can be established. The Montana Historical Society (MHS) maintains ownership and records of all art and memorials. There was an inventory in 2004, which was updated in 2011. It was suggested to link the inventory to the websites of CCAC, DOA and MHS.

Action Item: Election of Chairperson

The next order of business is election of the new chairperson. Chairperson Kelly entertained nominations for the chairperson, whose term will cover the next two years.

Motion:

Representative Sands nominated Director Janet R. Kelly to continue as chairperson. Denise King called for close of nominations. The council approved unanimously the nomination. Director Kelly will serve as chairperson for the next two years.

Discussion of Francis Bardanoue Plaque:

Jennifer Bottomly-O'looney presented a mockup of the plaque and the suggested text. She explained the plaque would include a bas-relief of Representative Bardanoue. The photo used was submitted by his wife, Venus Bardanoue. Jennifer shared the suggested text for the plaque with the members. Representative Sands asked if the council could approve the text.

Chair Kelly added there were revisions to reduce the amount of text. Representative Sands asked for the estimate of the plaque. Jennifer replied the estimate is \$3404.60 including shipping. The plaque is 36"x26" and the price may fluctuate based on the price of copper.

Potential Action Item – Approval of Bardanoue plaque wording, design, and location:

Senator Murphy stated he is in favor of the wording of the text. Chair Kelly entertained a motion on the text for the plaque.

Motion:

Liz Gans offered a motion and seconded by Denise King to adopt the revised text for the plaque. The council unanimously passed the motion.

The members looked at three locations available by the east entrance to Legislative Services.

Motion:

Representative Bangerter moved to accept the first suggestion. There was unanimous acceptance by the members. The location will be the northeast wall by the legislative services division entrance of the east wing.

There will be an Installation Celebration in March 2012 in the rotunda with the Bardanouve family in attendance. Council members will receive all updates on the celebration.

Women's Mural Discussion:

Senator Moss spoke about the women's mural approved by SB 59. The council needs to select a subcommittee to choose the artist and raise the funds.

The council looked at possible locations throughout the building. Representative Sands made motion with Representative Bangerter seconding, the location of the third floor on the east and west walls by the stained glass window on the south side of the capitol at the top of the stairs. The council deferred voting on the location to the next meeting. The council will inform the subcommittee of the suggested location.

Representative Sands asked about protection of murals because of the amount of traffic in the building. Jennifer Bottomly-O'looney responded that costs for protection would be included in the contract. There are no estimates at this time. Representative Sands will ask a muralist in Missoula for estimated costs.

The bill calls for the design to be consistent with the style in the capitol and the surface appropriate. The location should be able to absorb the content. The bill includes the creation of the mural showing diverse roles. Multiple images would be a good interpretation.

Potential Action Items:**Approval of Subcommittee Membership:**

Senator Moss suggested general criteria including a manageable size with leaders from communities. The subcommittee will be responsible

for fundraising. Senator Moss, Liz Gans, Denise King, and Representative Bangerter volunteered as members of the subcommittee. Jennifer Bottomly-O'looney will act as an advisory curator.

Representative Sands noted that November 3, 2014 is the centennial of Montana women's suffrage. Representative Sands suggested using that as a target date for completion. Gretchen Bingman mentioned that conforms to the five-year limit of the bill.

Doug Olson, DOA facilities manager, approved of the suggested location. He added lighting could be provided. Representative Sands asked about measurements of the space. Doug Olson will provide the measurements to subcommittee.

Motion:

Representative Sands nominated motion of Senator Moss as chair of subcommittee with Representative Bangerter seconding. The motion passed unanimously.

Approval of Fiscal Sponsor:

Representative Sands noted there is \$2,000 in donations. MHS offered to create a special account to receive the money in a fund with monies only used for the mural. MHS will ask DOA accounting permission to setup a non-budgetary fund. Denise King stated they could report either quarterly or monthly as needed.

The subcommittee would make preliminary decisions with final approval from the advisory council. Chairperson Kelly will clarify with legal counsel any involvement by the legislature for the mural. The Art and Memorial Plan may need amending to reflect clearly the process involving the legislature and the council.

Motion:

Senator Moss offered a motion with Liz Gans seconding for the MHS to create a separate fund. The members unanimously approved the motion.

Public Comment:

No public comment was received.

Senator Sands asked about time needed for release of the RFP for an artist. Gretchen said artists would need time to submit sample designs but the RFP can be posted easily. Liz Gans suggested 3-4 months for the RFP after release.

Senator Moss and Representative Sands asked questions regarding fundraising for the project. Chairperson Kelly will check with legal

counsel and coordinate with MHS about the project. She asked members to send questions to her attention.

Senator Moss thanked Gretchen Bingman for her work with the advisory council.

Adjournment:

The Capitol Complex Advisory Council adjourned at 11:59 a.m. The chairperson will determine the date for the next Capitol Complex Advisory Council meeting.