

*Capitol Complex Advisory Council
Women's Mural Subcommittee Minutes
Thursday, November 29, 2012
Room 159 Mitchell Building*

Subcommittee Members: Senator Lynda Moss
Representative Diane Sands
Representative Liz Bangerter - absent
Liz Gans
Denise King

Department of Administration Staff: Angie Gifford
Monica Abbott

Special Guests: Kim Hurtle
Jennifer Bottomly-O'looney

1. Approval of minutes – October 31 and November 13

Representative Sands called for approval of the minutes from October 31, 2012 and November 13, 2012. The minutes were approved unanimously.

2. Administrative Tasks - Angie

- Angie finished the references for the three artists. All references for the three finalists were glowing. Angie sent letters to the semi-finalists and the two alternates. Letters to the submitting artists were sent thanking them for their submission. Those that finished in the top ten received a letter denoting they finished in the top ten.
- Angie will send Carolyn Anderson's travel reimbursement form to Senator Moss.
- Robert Evans has submitted his W-9.
- Angie will report to the Capitol Complex Advisory Council (CCAC) the status of the project.
- Senator Murphy has agreed to sponsor the CCAC bill that changes the membership of the advisory council. Fish, Wildlife, and Parks no longer maintain the grounds and requested they be removed from the membership of the advisory council.

3. Artist information packet – Kim, Rep. Sands, Liz Gans

- Kim suggested including a bibliography in the packet. The packet should also include information about materials and brands, the type of panel (canvas or linen), a sample of collected stories, and other information to assist the artists with the project. Kirby Lambert offered to send each of the artists the book on the capitol, *Montana's State Capitol: The People's House*.

- Representative Sands will hold a fundraiser on March 8 in Helena. The location is to be determined. The date is International Women's Day.
- The press release will include the names of the semi-finalists. There was discussion to have the artists as the focus but to keep a buffer to protect their privacy. All questions and comments should go through the subcommittee. It was mentioned that the last painting in the capitol was completed in 1928 by R. E. De Camp.

4. Marketing outline – Liz Gans

- Liz suggested a website dedicated to the mural. The website would be in conjunction with the CCAC website. The purpose is to build a list and raise money. Kim suggested people donating money to pay for a square inch of the mural. Denise reported that the Women's Mural can be added to the dropdown box on the donation portal of the Historical Society's website.
- There was discussion on gathering stories. The Historical Society has a Gallery of Outstanding Montanans. There was a molders and shapers project for the centennial. Jody Foley, from the research center, will look at our nomination form to see what else we might want on the form. Possibly add question prompts to gather information for the mural. AAUW runs an essay contest on women in Montana. The essays would have photos with them and be a source for stories. The website can have a blog attached to include photos and stories as they are gathered.
- [The National Women's History Project's](#) website list materials and projects. Resources and other links can be on our website.
- There is interest in a media project. Senator Moss discussed it with PBS and Yellowstone Radio.
- Senator Moss submitted a grant to pay for Mary Murphy's work on the project.
- The Historical Society has presentations on Thursday night with public programs and Wednesday lunch lectures.

5. Fiscal sponsor discussion – Liz Gans

- Sid Armstrong has offered to assist with fundraising. She will help build the list to attract large donors.
- It was agreed to send a letter for all donors. A digital signature of the three legislators can be used on the letters. Senator Moss will look for someone to do the paperwork.

6. Site visit – determine date

- Angie will work with Kim to schedule a site visit date. It is preferable to have the three artists visit on the same date.