

*Capitol Complex Advisory Council
Women's Mural Subcommittee Minutes
Friday, October 11, 2013
Room 155 Mitchell Building*

Subcommittee Members: Senator Lynda Moss
Representative Diane Sands
Representative Liz Bangerter
Liz Gans
Denise King
Jennifer Bottomly-O'looney - absent
Sheila Hogan

Department of Administration Staff: Angie Gifford
Monica Abbott

1. Amendment of proposal

Sheila will ask Angie to write an amendment to the proposal. Approval by the amendment full advisory council. A conference call will be scheduled for approval. A date for a full meeting of the advisory council will also be scheduled. At that meeting a fundraising event could be discussed as an agenda item.

Angie will set new date for the selection of the artist.
Notice of award before all of the money is raised in the first phase.

2. Contract Phase

Angie will draft letter to the artists and send the draft to the subcommittee. A deadline for semifinalists will be selected after Director Hogan speaks with counsel.

3. Budget

Notice of Award now and set amount to be raised. We're at \$30,500 so we only need \$4500.

4. Set date for final submission

A meeting will be scheduled once the budget is identified. Angie will schedule a meeting before Thanksgiving if possible.